**Application form**

**Funding for the King’s Coronation Fund - 2023**

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| **Event information:** (Please ensure you have read the frequently asked questions before completing the form) | | | | |
| Name of Event: |  | | | |
| Date(s) of Event: |  | | | |
| Amount of funding sought: | £ | | | (Max £250) |
| Description of Event: (e.g. Where will your event be? What will happen at your event? How many people do you expect to attend? How will you let people know that your event will be happening? How will you make sure that your event will be welcoming to everyone in your community? How will ensure that you provide value for money? Who are the main people organising this activity and what are their skills?) | | | | |
| Address of where event will be held:  *(Please also state if on public/private property and if you have permission to hold your event there)* | |  | | |
| Who will benefit from this event?  How many people do you expect to attend? | |  | | |
| **Financial information:** | | | | |
| What is the total cost of the event? | | £ | | |
| Please provide a breakdown of how this has been calculated: | |  | | |
| How much money do you already have in place for this event? | | **Funding body** | **Amount** | |
|  |  | |

**Please ensure you have attached the following:**

* Evidence will be required to prove that you have applied for the appropriate licenses (street closure, alcohol, events etc)
* If the event is taking place on private property, evidence that you have permission from the owners of the land/property
* ID. If you are an organisation, please attach your constitution.
* ID. If you are a group of individuals please provide a copy of passports, driving licenses or council tax bills for three separate named individuals from separate households.

**Declaration**

I certify that the details given in this application are correct and I hereby apply for the funding.

Name of lead contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On behalf of (Organisation name if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position in organisation (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please note that any residents who are not part of a community or voluntary organisation will need to provide two additional points of contact. For a street party these should live on the same street. Please do so below**

Alternative contacts for event:

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How we will use your data:**

We (WVCA) will use the information collected in this form to process your application for The King’s Coronation Fund and make a payment to successful applicants. We will keep personal data from your application in our system for up to 1 year, financial details about grant payments are kept for 7 years if you are successful. Your records will be securely and confidentially destroyed when they are no longer needed. We will use anonymised information (not including your personal data) for planning and monitoring, which will be shared with a King’s Coronation Steering Group.